

Government Data Centre Conditions of Entry

V.25June2021

- It is the responsibility of all persons entering the DcDD Data Centre to follow instruction issued by Data Centre staff regarding specific site safety. It is expected that people will comply with any site rules, safety management procedures and safe work practices as instructed.
- All Contractors must undergo an onsite induction upon their first visit to the Data Centre, valid for 12 months.
- All Contractors must disclose if any person (staff member or subcontractor) appointed to work within the Data Centre has a criminal conviction. A decision whether it is appropriate for that individual to work onsite will be made at the discretion of Data Centre Services Senior Management.
- Contractors are to 'sign in' on arrival and 'sign out' on exiting the premises when attending the Data Centre
- Contractors who are exposed to confidential or sensitive information may not disclose such information to any third party.
- All injuries, accidents or incidents / near misses are to be reported to a Data Centre staff member.
- All Contractors must provide a current national police check prior to undertaking any work within the Data Centre. **For online applications** visit <https://crimecheckaustralia.com.au/>