

Mobile Roadside Booths Policy

For the set up and removal of booths and related signage.

- ✓ Federal, Territory and Local Government Members and Candidates.
- × Does not include mobile vendors.

Document title	Mobile Roadside Booths Policy
Contact details	Department of Infrastructure Planning and Logistics
Legislation	Traffic Act - s15 Removal of hazardous sign, &c. Traffic Regulations 1999- s34 Person or thing obstructing road Control of Roads Act - s57 Timber etc. fixed to roads not to be damaged etc.
Approved by	Chief Executive
Date approved	3 June 2020
Document review	Annually
TRM number	2019/2666-0009~0007

Version	Date	Author	Changes made
2.0	June 2020	Bob Pemble	2. Policy Principles 5.1 Booth Details
1.0	May 2020	Bob Pemble	First Version

Related Policy	Date
Election Signage Policy Version 4.0	June 2020
Advertising and Activities in Road Reserves – Management Guidelines (Covers Mobile Vendors, Temporary Event Signage and Short Term Promotional Activities)	October 2019

Acronyms	Full form
NTG	Northern Territory Government

Contents

1. Objective	4
2. Policy Principles	4
3. Northern Territory Government Road Assets	4
4. Activities and Road Safety Risks	4
5. Mobile Roadside Booth Requirements	4
5.1. Booth Details	4
5.2. Booth Signage and Promotional Paraphernalia.....	5
5.3. Booth Operation Times.....	7
5.4. Booth Allocation.....	7
5.5. Site Management	8
5.6. Booth Fastening	9
5.7. Booth Locations.....	9
6. Booths in Breach of this Policy	10
7. Contact Details	10

1. Objective

To advise Federal, Northern Territory and Local Government members and candidates on the current policy for the placement and removal of mobile roadside booths and related signage on Northern Territory Government road reserves.

2. Policy Principles

The placement of mobile roadside booths on Northern Territory Government road reserves is an acceptable means by which members of the public interact with Federal, Northern Territory and Local Government members and candidates.

It is important to note these key points:

- Activities must be safe and not interfere with the travelling public, traffic control devices or public utilities in the road reserve.
- The visual appearance of the road environment is important to Territorians and visitors.

3. Northern Territory Government Road Assets

This policy applies to roads under the care of the Department of Infrastructure, Planning and Logistics.

Mobile Booths are not permitted on other assets under the care of the Department of Infrastructure, Planning and Logistics.

A complete list of roads is available <https://nt.gov.au/driving/management/who-manages-a-road-in-the-nt>

4. Activities and Road Safety Risks

Driver distraction is a known contributor to poor vehicle control and road crashes. Activities can present a significant distraction and place the safety and property of road users at risk, particularly where they occur on busy urban and high speed roads.

5. Mobile Roadside Booth Requirements

5.1. Booth Details

Booths meeting the following criteria are permitted:

- Booth area up to maximum 18m².



5.2. Booth Signage and Promotional Paraphernalia

Materials meeting the following criteria are permitted:

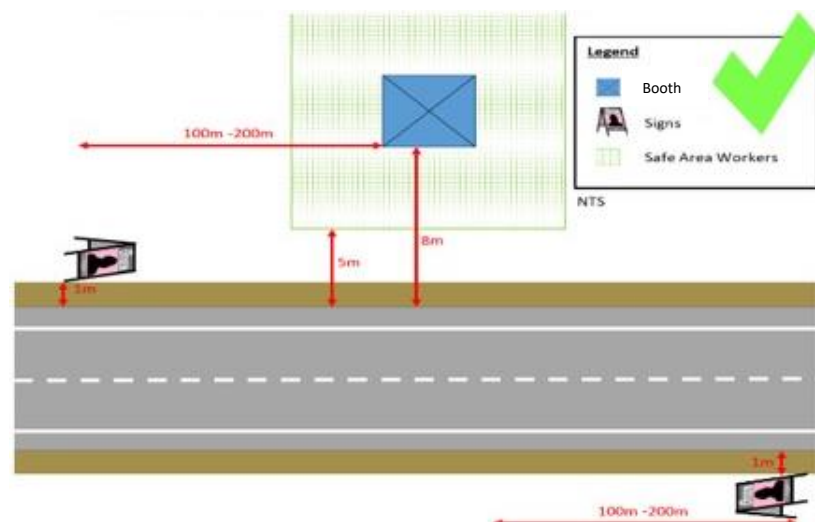
- Signage in accordance with the Election Signage Policy sections 4.1 Sign Details, 4.2 Sign Display Period and 4.5 Sign Fastening or securely attached to the mobile roadside booth.



- On divided road, a single sign up to 1.5m² in area, between 100m to 200m in advance of the mobile roadside booth.¹



- On un-divided road, single sign up to 1.5m² in area, on each approach, between 100m to 200m in advance of the mobile roadside booth.¹



¹ Placement of signage in accordance with Election Signage Policy, 4.3 Sign Locations



- Bunting attached to the booth.



- Standalone banners and flags up to 3m in height with weighted base.



- Banners and flags up to 3m in height, securely affixed to the booth.



Materials meeting the following criteria are **not** permitted:

- Distracting paraphernalia e.g. inflatable products.



5.3. Booth Operation Times

Booth set up and removal permitted:

- During daylight hours.
- Seven (7) days a week.

5.4. Booth Allocation

There is no booking system in place for sites.

Use of booths in accordance with the following arrangements are permitted:

- Sites are for single use only, on a first in basis.

5.5. Site Management

Booths operating in accordance with the following conditions are permitted:

- Representative in attendance at all times.
- Plan in place to provide for safe separation of vehicles and pedestrians.



- Personnel at least 5m from edge of road.



5.6. Booth Fastening

Booths tethered by the following means are permitted:

- Grassed areas – pegs and guy ropes or weights.



- Paved areas - weights strapped to the booth.



5.7. Booth Locations

Position booths within sites:

- At least 1m from any tree trunk, shrub or garden bed.
- At least 5m from any road sign or traffic control device.
- At least 1m from footpath/cycle path.

- At least 8m from edge of road.



6. Booths in Breach of this Policy

Candidates or their representatives and members of Government will be afforded 1 hours' notice to comply if booth set up and operation or related signage is in breach of this policy.

Failure to comply after notification will result in removal by Department Officers and costs may be recovered.

The return of removed materials will be conditional and require confirmation in writing from the candidate or representative of the candidate or member of Government that the policy is understood and will be complied with.

Any further breach of the policy will result in confiscation of the materials.

Any material which is a road safety issue will be removed immediately by Department Officers.

7. Contact Details

Prior to the set-up of any booths it is recommended that contact be made with Department officers to clarify requirements.

Contacts:

DARWIN

Level 2 Highway House, Palmerston NT, 0830

Telephone: 8999 4449

Email: roadsdarwin.ntg@nt.gov.au

KATHERINE

Katherine Government Centre, First Street,
Katherine NT, 0850

Telephone: 8973 8665

Email: roadskatherine.ntg@nt.gov.au

TENNANT CREEK

Leichhardt Street, Tennant Creek, NT 0860

Telephone: 8962 4521

Email: roadstennantcreek.ntg@nt.gov.au

ALICE SPRINGS

Floor 1, Green Well Building, 50 Bath Street, Alice Springs, NT 0870

Telephone: 8951 5514

Email: roadsalicesprings.ntg@nt.gov.au

NHULUNBUY

John Flynn Drive, Nhulunbuy, NT, 0880

Telephone: 8987 0198

Email: roadsnhulunbuy.ntg@nt.gov.au